

Nantucket Public Schools  
 FY 2022 Budget Development Calendar – **DRAFT 9/22/2020**

<b>Timeline. By-</b>	<b>Responsible Party</b>	<b>Action Taken</b>
September 24 <sup>th</sup> , 2020	School Committee	Approval of the revised budget calendar. Adopt FY 2022 Budget Directives
Months of October & November	Administration, Faculty & School Councils	<i>Determine each individual school and/or system-wide department budgetary needs goals and priorities. Public dialogue, including School Council input.</i>
First Meeting in November	School Committee	Budget Review with TON
Second Meeting in November	School Committee  Finance Director and Superintendent	Regularly scheduled meeting Continued budget development  Forecast budgetary needs based on current programming and contractual obligations.
Month of December	Administrators, School Program Directors  Superintendent	Create individual program/building budgets and submit to Superintendent based on School Committee Budget Directives.  Communicate to Town Manager & Town Finance Director: <ul style="list-style-type: none"> <li>• Report on income and expenses for FY most recently completed</li> <li>• System-wide budgetary forecast based on current programming and contractual obligations</li> <li>• Individual schools and/or system-wide department budgetary needs, goals and priorities</li> </ul>
First Meeting in December	Facilities/Technology/ Community School	Budget presentations to SC, based upon scheduled meetings with staff, school councils, and the community
Second Meeting in December	TON administration - tentative	Town administration review of FY 2022 General Fund budget recommendations with School Committee
Month of January	School Committee	Adoption of FY 2022 Proposed Budget Forecast

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First meeting in January	School Committee Superintendent Administrators	Regularly scheduled meeting - <i>Budget Workshop</i> Continued budget development
Second Week in January	School Committee Superintendent Administrators	Public Hearing – FY 2022 Proposed Budget Forecast
Early February	School Committee Finance Subcommittee Superintendent Town Finance Committee	School Committee Recommended FY 2022 Proposed Budget Forecast to Town Finance Committee in advance of scheduled Fin Com Presentation – <b>TBD for February 2021 at 4 pm</b>
April 5 <sup>th</sup> , 2021	Public	Annual Town Meeting

Meetings of Note	
Capital Program Committee Review	October 2 <sup>nd</sup> , 2020
TON gets health insurance projections	<b>End of October</b>
<b>Ad Hoc Budget Workgroup</b>	<b>TBD</b>
TON review status of FY 22 projections	September 23 <sup>rd</sup> , 2020 at 6:00 pm
TON admin reviews status w/ SC	Tuesday, December 15 <sup>th</sup> at 6:00 pm
Capital Program Committee Adopts	<b>TBD</b>
SB Reviews GF Budget	December 9 <sup>th</sup> , 2020
SB Budget Public Hearing	January 6 <sup>th</sup> , 2021
Town Meeting	April 5 <sup>th</sup> , 2021
NES School Council	October 8, November 5, December 17
NIS School Council	October 8, November 12, December 17
CPS School Council	October 8, November 19, December 17
NHS School Council	October 8, November 19, December 17